China Business Tour
Terms & Conditions

1. Booking

Registration is required by the registration deadline date (March 21) and on registration participants must pay the deposit specified. Registrations made after March 21 will be accepted at Curtin’s sole discretion and may incur additional fees due to increased flight and/or hotel rates.

The remainder of the Tour price is payable by the date stipulated as the deadline for full payment of the Tour price. If a participant fails to make full payment for the Tour by the stipulated deadline, Curtin shall be entitled to treat the reservation as cancelled and to impose a cancellation fee as noted below.

Cancellation by Participants

All cancellations must be made in writing to C.Tien@curtin.edu.au.

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Cancellation fee</th>
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<tbody>
<tr>
<td>Cancellation BEFORE the registration deadline date (March 21)</td>
<td>$500 administration fee deducted from the deposit</td>
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<tr>
<td>Cancellation AFTER the registration deadline date (from March 22)</td>
<td>Forfeit 100% of the deposit (Note: All airfare, accommodation, China travel costs, etc. are booked and cancellation costs are incurred)</td>
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<tr>
<td>Cancellation AFTER the date stipulated for full payment of the Tour price (from April 24)</td>
<td>Forfeit 100% of the deposit plus $1,000 additional costs</td>
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Curtin will refund undisputed funds (where applicable) within 30 days of receipt by Curtin of the participant’s cancellation notification.

Transfer of registration

Upon written request, any transfers of registration to another person will be considered at the sole discretion of Curtin and may incur additional charges. The participant will be responsible for all out-of-pocket expenses arising from the transfer of registration.

Weather or Force Majeure

In the event of inclement weather or force majeure - war, revolution, act of public enemies or act of terrorism; riot, blockade, insurrection or civil commotion; strike, lockout, stoppage, ban or limitation on work, restraint of labour or other industrial dispute; act of god; epidemic or disease; fire, flood, earthquake, storm or cyclone; malicious damage, smoke or explosion; sabotage, bomb threat, or other threats of violence; act or restraint of any government or semi-governmental or other public statutory authority; judgement, ruling decisions or enforcement actions of any court or tribunal jurisdiction; breakdown of any facilities or machinery or unavailability of essential equipment, supplies or services; cessation of or interruption to water or electrical supply - or any other cause or event not reasonably within the control of Curtin which may affect the Tour in whole or in part, any refunds will be subject to the particular circumstances including airline, hotel and venue policies and recovery by Curtin of all its reasonable expenses.

2. Tour Price

The Tour Price is inclusive of:

- Organised presentations and hosted site tours specified in the Tour program;
- International return flights to and from China;
- Airport transfers for arrival and departure from China and all internal travel costs related to the Tour program;
- Accommodation, inclusive of daily breakfast; and
- One welcome meal.

3. Participant Responsibilities

The Tour Price does not include, and participants are fully responsible for:

- travel visas;
- travel and health insurances (for non-students);
- excess baggage and service fees for services sourced by the participant;
- Accommodation incidental charges including room service, laundry and mini bar;
- All telephone and internet expenses;
- Lunch and dinners, except for the one welcome meal arranged by Curtin as part of the Tour program;
• Leisure or other programs attended by the Participant outside the Tour program;
• Hotel/Airline fees for any changes required by the Participant in connection with the Participant’s participation in the Tour; and
• all personal expenses.

Each Participant is solely responsible for ensuring:

• that the participant’s passport or other travel document is valid for at least 6 months from the expected date of departure from the last point of departure in the itinerary;
• that the participant has all necessary visas, permits, passes, licences, vaccinations, health certificates and/or other documents or approvals as may be required for travel on the Tour; and
• the security of their personal belongings throughout the Tour. The participant’s equipment, laptop computers, bags or other valuables must not be left unattended.

Cancellation on the grounds of the participant being unable to obtain a visa or other travel document required for the Tour will be subject to the cancellation fee specified in clause 1.

4. Itinerary

Every effort will be made to deliver the advertised program, however, the content of the Tour and sequence of the activities may be subject to change. Where replacement tour activities are required, they will be of the same quality and consistent with the intent of the China Business Tour. Curtin will advise participants of any changes to the itinerary as soon as practically possible.

5. Accommodation

The China Business Tour includes ten (10) nights’ accommodation in a minimum 4 star hotel in Beijing and Shanghai. MBA Students and participants on Stream 1 must stay at the hotel selected by Curtin. If hotel changes organised by Curtin are required, it will be to an equivalent standard.

Should any participant fail to pay additional accommodation and incidental expenses for which the participant is responsible as specified in clause 3, that participant’s credit card on file will be charged upon returning to Australia.

6. Travel insurance and visas

All Curtin students will be covered by Curtin’s travel insurance.

All other participants are responsible for arranging their own travel and health insurance cover for the duration of the Tour. Participants are encouraged to obtain comprehensive travel insurance policy to protect against unforeseen circumstances, such as baggage loss, flight delays and medical emergencies. Curtin takes no responsibility for such unforeseen circumstances.

All participants will receive a letter of invitation from Curtin and will be responsible for obtaining their own visa.

7. Mandatory Pre-departure Briefing

Participants are required to attend the mandatory pre-departure briefing held in connection with the Tour covering important information on participant responsibilities under the charter, and safety and emergency processes. Where the Participant cannot attend the briefing, the Participant is responsible for making prior alternate arrangements to receive the information.

8. Privacy

Participants’ personal information will be used by for the administration of the Tour and for marketing other Tours or services provided by Curtin that may be of interest to participants. The personal contact details of participants will not be distributed to other Tour participants, without the participant’s consent. All personal information collected will be handled according to the Australian Privacy Principles and Curtin’s Privacy Statement (https://informationmanagement.curtin.edu.au/privacy/index.cfm).

9. Consent to Photography

By attending the Tour, participants give permission to Curtin to use any event related photos taken during the Tour, in any media, for marketing purposes.

10. Security and Conduct Standard

All participants are required to wear appropriate dress attire throughout the Tour, respectable to Chinese culture. Curtin will provide details of attire prior to departure.

By attending the Tour, participants agree to follow any lawful instruction provided by our staff, and to comply with the conditions of entry to all venues, hotels, airlines, transport and other suppliers.

Curtin reserve the right to withdraw any itinerary or any reservation made and/or to decline or refuse any individual as a participant in the Tour, if it appears to Curtin, in its absolute discretion, that such individual is likely to endanger the health or safety, or impair the comfort and enjoyment of the other participants in the Tour or impair the educational
significance of the Tour for Curtin Students. Participants are encouraged to bring any dangerous or unacceptable behaviour during the Tour to the attention of Curtin staff.

11. Limit of Liability

Without limiting any other provision of these Terms and Conditions, to the fullest extent permitted by law, Curtin shall not be responsible or assume any liability to any participant for:

- any injury, damage, loss or delay affecting any participant or their property not arising from its negligence or breach;
- any loss, damage, cost, expense or delay suffered or incurred due to circumstances beyond Curtin’s reasonable control, including without limitation – actions or omissions of third party providers or other third parties, or failure by participants to follow reasonable instructions such as check-in and check-out and meeting places/times.

In no event shall Curtin be liable for any punitive, special, indirect or consequential loss or damage, including loss of production, profit, revenue or contract or loss of or damage to goodwill or reputation.